Head of Children’s Services, [*LEA]*

Dear [*name*]

I am a [*county*][parent/carer], and I am writing to you about [*name*] guidance issued by the council to schools and other education settings.

As you may have seen, [Oxfordshire County Council were recently the subject of legal proceedings](https://safeschoolsallianceuk.net/legal-action-against-oxfordshire-county-council/) by a teenage girl who felt that their ‘Trans Inclusion Toolkit’ disregarded her rights to safety, dignity and privacy. A judge had ruled that it was arguable that the toolkit was unlawful, and the case was due to proceed to judicial review when Oxfordshire decided to withdraw it. Shropshire County Council have since decided to withdraw their own guidance, which was also the subject of challenge by parents.

You can view the legal Letter Before Action which was sent to Oxfordshire, [here](https://safeschoolsallianceuk.files.wordpress.com/2019/12/letter-before-action-childrens-services-oxfordshire-cc-sensitive-information-redacted-2.pdf).

I have reviewed the [*name*] guidance issued by the council and I believe that this contains many of the same flaws as the Oxfordshire toolkit: [delete where not appropriate]

* It misrepresents the Equality Act 2010 by replacing ‘sex’ with ‘gender’ and omitting to refer to the single-sex exceptions contained in the act.
* It fails to fulfil the Public Sector Equality Duty by prioritising one protected characteristic (‘gender reassignment’) over others.
* It fails to meet basic safeguarding requirements by promoting mixed-sex changing rooms and residential accommodation, and the use of harmful practices such as breast-binding.
* It treats concerned parents as a safeguarding risk.
* It disregards the rights of all pupils to safety, privacy and dignity in single sex spaces.
* It disregards the rights of teenage girls to compete in sports on a level playing field.

I am requesting that you withdraw [*name*] guidance within 14 days, with a view to replacing it with guidance which has been validated by experts in equality law and child safeguarding and has not been produced by a trans lobby group.

If you do not comply within 14 days, I will seek legal advice on how to take this further.

I look forward to hearing from you.